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MEN'S CONDITIONS FOR DISTRICT PENNANTS

1. DEFINITIONS:

In these conditions the following terms have the meanings shown unless the context of the matter requires otherwise:

“Bona fide Member” means a member of a Club affiliated with this District who is currently financial at all clubs of which he is a member and not under suspension by any bowls club/ District/ State or National Body

BQ means Bowls Queensland,

CDBA or District means the Cunningham District Bowls Association Inc.

“Club” means a bowls club affiliated with the BQ and the CDBA

“Controlling Body” means the District, its Match Committee and includes an affiliated club where duties have been delegated by the District.

“Council” means the Council of the CDBA.

“Currently financial” at an affiliated club means financial at ALL of his club/s at ALL times during the currency of this event i.e. as at 30th June and on all scheduled dates of play. Although a club by its constitution, may offer members a grace period in which to pay their fees, this has no effect in relation to district events.

“In writing” means original hand or type written paper hard copy, including receipted faxes and photo copies, with the author's printed name, signature and date / time affixed in all cases.

Electronic transmissions such as e-mail or other forms of computer generated files are not acceptable as in writing.

“Laws of the Game” and Law/s means the Laws of the Game in Australia as amended from time to time;

“Match Committee” means the Games Committee elected and/or appointed by the District to run and administer the event, or any member of that committee acting for and on behalf of that Committee;

“Match Points” means up to 2 match points and the determined separate score of margin shots when referring to penalties in a round of divisional play,

“Rink Points” means those points awarded for rink wins or draws and in a round of divisional play the aggregate total of rink points shall determine the position of sides with equal match points in precedence to the score of margin shots.

2. CONTROL:

- (a) The Match Committee of the CDBA shall have full control of the conduct of the pennant competition in accordance with the Laws of the Game, these Conditions and relevant District Rules and By-Laws. Any decisions regarding Laws of the game and Interpretations of Law shall be referred to the Umpires Panel.
- (b) Subject to these Conditions, the Match Committee shall have the power to inquire into and adjudicate any disputes or, interpretations of Law with the assistance of the Umpires Panel, as they occur. They shall also have the power to impose penalties as specified in these Conditions of Play for any and/or all offences found in contravention of these conditions of play.

- (c) Any decision made by the Match Committee in relation to a penalty awarded against a player or a club in relation to these Conditions of Play may be appealed in accordance with condition 34.
- (d) Following advice of the draw for the competition, no other district/club event shall take precedence over, interfere with or interrupt this competition.
- (e) Notwithstanding the provisions of these conditions, Clubs designated to be the Controlling Body for this competition shall comply with any guidelines issued by the District in respect of, Continuation of play in Severe Weather Conditions.

3. ENTRIES:

- (a) Clubs shall submit entries on the official entry form by the closing time advertised by the Match Committee (usually the 4th Friday of April each year). In extenuating circumstances, the Match Committee shall have the power to alter the closing time once it is set.
- (b) Clubs shall pay the required nomination fee with the nomination by the due date.
- (c) Where it is necessary to structure a draw without byes, the Match Committee may seek additional entries or reject submitted entries.

4. STRUCTURE OF THE COMPETITION:

- (a) The structure of the competition shall be prepared by the Match Committee and shall be received by the Management Committee of the District and implemented by the Match Committee following the ratification by the Council.
- (b) The conditions of play shall remain the status quo for a three year period and shall be reviewed at the completion of the third year's competition. With 2008 being the first year of these conditions of play, the first review will be after 2010 pennants Season. Clubs shall be afforded the opportunity to suggest improvements for the next issue being 2011(prepared 2010)

5. DATES OF PLAY:

The Competition shall commence on a date agreed so that it will finish no later than on the second weekend in October.

6. ELIGIBILITY TO PLAY:

- (a) Any male member of an affiliated club of the Cunningham District may be selected to play in the Pennant Competition provided -
 - (i) The player is a bona fide member (see definition) of his nominating club and any other club of which he is a member, for all rounds of the competition; and
 - (ii) The player is eligible to play pennants for that club under District By-Law 13B (ii) B, 13b(iii) and 13b(iv), and
 - (iii) If a player is a member of two clubs or more, he will be declared for the club in which he plays his first District Game(Except Mixed Night Pennants) for in that calendar year.
 - (iv) The player was a financial member of his nominating club as at 30th June that year; OR

- (v) Never having been a member of a bowls club before, he is a bona fide member of his club at the time he commences to play in the competition.
- (b) Where a player has become un-financial with any of his club/s or has been suspended or expelled under the rules of a club, District, BQ and including other clubs and districts, he will be immediately ineligible to be selected, compete or continue in the pennant competition.
- (c) It is the responsibility of each participating club to ensure that their intended players are eligible to compete under this rule.

7. SIDES: A side shall consist of 3 teams of 4 eligible players (a total of 12 players).

8. DIVISIONS:

- (a) The Match Committee shall determine the number of divisions to be played within the following parameters
 - (i) All divisions shall each have a maximum of 10 sides provided that the lowest division may have more or less sides;
 - (ii) Subject to condition 8 (d), a club will only have one side in a division
- (b) When making allocations to divisions in accordance with 8(a), the Match Committee will give consideration to the promotion and relegation of sides based on the previous years results and generally in accordance with condition 26.
- (c) The Match Committee may give two clubs approval to enter a joint pennant team if requested do so or if this becomes necessary to make up the required number of entries to avoid byes.
 - (i) This may happen only in the lowest division played by the district where a club/s is entered in other divisions, OR
 - (ii) This may happen in any division other than divisions 1 and 2 where the proposed joint club entry between clubs is the club s sole entry,

In these circumstances, the side will be known as the x-y team (combination of the two club names);
- (iii) The club members may wear their own club approved shirts and headwear or alternatively all members may be dressed in similar plain white shirts;
- (iv) Club members may use a commonly agreed bowls sticker that can be one or other of the club s approved stickers or a neutral coloured sticker.
- (d) A club may have more than one (1) side in the lowest division. When such a situation occurs, the sides will be known as Team 'A' and Team 'B'.

9. ROUNDS PLAY

The ten (10) sides in a division will play each other once on a round robin basis.

10. GRADING, PROMOTION, DEMOTION OF PLAYERS IN ROUNDS PLAY.

- (a) An eligible player may play in any division until he becomes graded for a division

- (b) A player becomes graded for a Division after playing five games in that division if there are 9 teams or more, and four games if there are 8 teams or less. After which he cannot play in a lower division.
- (c) Having become graded, a player may play up in a higher division at any time, bearing in mind that in order to play in a semi-final or final, he must have previously played in four games in that division, if there are 9 teams or more, and 3 games if there are 8 teams or less.
- (d) Team sheets will need to be submitted for bye week. Names appearing will be graded as if played.
- (e) When a club has two (2) Sides in the lowest division
- (i) A player may play in any of the two sides until he qualifies in accordance with Condition 10 (a);
 - (ii) Thereafter, each side will be considered a separate division for the purposes of playing up and down and the order will be
 - (a) next highest division in which the club competes; or
 - (b) Side A or Side B

11. INCOMPLETE SIDE and ILLNESS:

If a member or members of a side are absent, or a player or players become ill during a round, in addition to clause 10

- (a) Play may proceed after the acquisition of a substitute from the player's club or the competitor's club to the extent that one substitute may be allowed in each team of a side (Law 51.2 Illness & Law DR 4.1.5 & DR 4.1.6 normal substitution), or
- (b) If a substitute is not available, play may proceed with one player short in one team of a side only as though the second is the missing player and playing in turn (Law 46.2)
- (c) All substitutes shall be approved by the umpire on the day and are to be noted as such, on the Results Sheet Match Incident report, by the umpires initialled entry and his/her clear name and number. All visiting Sides will have their substitutes approved by one of their own club's umpires, who will have noted this prior to the game on the visiting Sides Result Sheet as above.
- (d) Substitute players will qualify the same as other players per Clause 10.

If a side is unable to meet the requirements of this condition then they will forfeit.

12. ELIGIBILITY TO PLAY IN FINALS:

- (a) Only a bona fide and qualified player who has played in four (4) rounds, or three (3) rounds as the case may be (refer rule 10c) in one designated Division shall be eligible to play in a preliminary final or final of that same division.
- (b) A qualified player may not be demoted from a higher Division to play in a semi-final or final.
- (c) A maximum of two (2) players from a lower Division in which the club competes may play up providing that:-
 - (i) All the absent players ordinarily eligible to play are genuinely unavailable because of ill health, work or such other reason approved by the Match Committee: and

- (ii) The Match Committee pre-approves in writing the reason for players not being available and also the players which the club proposes to play in their stead.

13. START/ FINISH TIMES:

- (a) Play in all rounds including finals shall be scheduled to commence at 1.00 pm. With both Side Managers and the Umpires agreement, the game may commence earlier.
- (b) Law 1.3.10 will apply, however good sportsmanship should prevail in regard to the reason for any late arrival. Even so, after 1.15pm, a forfeiture may be enforced.
- (c) Where play does not start at the scheduled time because of weather or state of the greens, it must start by 2.00 pm or else the match shall be abandoned except in unusual circumstances as determined by the Chairman of Match Committee.
- (d) If a club has no lights for the greens and overcast weather is forecast, an earlier start time may be sought providing both clubs are in agreement and a decision is made no later than 10am on the scheduled day of play.

14. ENDS TO BE PLAYED

All matches shall be 21 ends per team.

15. SCORING

- (a) Positions of sides in Divisions will be determined by awarding the following points for each match of each round -

Two (2) match points for the side gaining the highest aggregate shots; Zero (0) match points for the side having the lowest aggregate shots. One (1) match point to each side for a drawn game on aggregate shots;

Two (2) Rink Win Points for each rink win. A drawn rink will mean one (1) Rink Win Point to each side. Rink Win Points will determine the position of sides that are on equal total Match Points.

The Match will be drawn if after 63 ends, the scores of total aggregate points are equal. Each side shall receive one match point.
- (b) Then, after each round should Total Match points scored be equal, the relative positions for those sides will be determined in downwards order by the Total Rink Wins of each side and if still equal, from greater to least ratio of shots for to shots against .
- (c) Additionally, a separate record of aggregate shots scored for and against each side shall be kept and progressively totalled after each round.
- (d) Where a Bye has been allocated in a divisional draw, no match points or rink points will be awarded and no shots for/against will be recorded.

16. ROUND INCOMPLETE, ABANDONED ETC:

- (a) If, during the divisional rounds and subject to Condition 11, a justifiable cause prevents the start of any round or match, condition 16 (d) shall apply.

- (b) If during a match in divisional rounds a match is abandoned or interrupted and less than 80% (50 ends) of the total ends (63) are completed, all reasonable efforts should be made to finish the game on the same day. If a re-commencement is not possible on the same day, condition 16(d) shall apply.
- (c) If, during a match in divisional rounds, a round or match is stopped for a valid reason after the completion of 80% or more of a sides total ends, the match shall be deemed to have been completed. It shall be declared at the score at that time and the points shall be allocated accordingly. This shall include the recording of the shots for and shots against as well as rink wins at the time of the stoppage subject to Law 50.
- (d) (i) A one week window has been created at the end of the rounds to accommodate for a round that is prevented from starting due to a justifiable cause. Ie : Bad weather. This will be decided at the discretion of the Match Committee. Any subsequent affected rounds or matches shall be subject to condition 16 (d) (ii).

(ii) If a match is abandoned and agreement cannot be made to re-commence the game on the next day (Sunday), it shall re-commence on the following Friday evening under lights. Should the host club not have lights, the host club shall have the option to nominate a suitable club for the game or request one from the Match Committee. Any such game shall be continued with the scores as at the point of cessation (if any) and under such other conditions as may be outlined by the Match Committee.

17. GREENS:

The competition shall, unless special circumstances occur which are specifically approved by the Match Committee, be played on natural grass outdoor greens with or without cover. If a covered green is used it must be either covered or uncovered for the entire match.

- (a) Clubs are to make their best greens available for this competition
- (b) Where possible, play will be in a north and south direction;
- (c) The width of rinks shall be not less than 5.0 meters and not more than 5.8 meters. Clubs will always mark the widest possible rinks. A club may, with the written approval of the Match Committee, mark out 7 rinks on a green provided competition rink minimum widths are maintained at 5.0 meters.
- (d) Clubs are required to provide the best speed of green with allowance for the prevailing weather conditions.
- (e) Clubs shall have their greens marked, rolled and ready for play before 12.30 pm on the day of play;
- (f) Subject to the approval of the Match Committee, a club may use the greens of another club to play games. In these cases the club where the greens are used shall be known as the Host Club
- (g) Clubs may schedule social games on the same green as pennant play provided that players of social games are dressed in accordance with the Dress code. (see Condition 20 f)
- (h) The use of electronic devices e.g. Mobile phones, Transceivers, radios, paging devices etc will not be permitted. However in special cases (doctor's pagers etc) the Controlling Body may vary this condition.

18. GREENS UNFIT FOR PLAY:

In the event that the Clubs Greens Director or other appropriate Club Official determines that the greens are unfit for play -

- (a) He will notify the Match Committee (Chairman or member) and the District Secretary on the phone number to be advised before the start of the competition, and before 10.00 am on the day concerned.
- (b) Competitors will not leave the club until approval has been given by the Match Committee;
- (c) The Committee shall use its best endeavours' including community radio announcements or other means to advise players and clubs;
- (d) The Match Committee may reschedule matches at another venue and when so advised, players will proceed to the designated club without delay and will make every reasonable effort to complete the match.
- (e) Lights may be used to complete a game. The Umpire shall, upon appeal by the Team Manager/s and after taking into account prevailing conditions, arrange with the Controlling Body of the club where the match is played to undertake this action ensuring that there are no resultant undue delays in continuing the match.
- (f) Should a visiting club complain about a green, the complaint shall be submitted in writing to the District Secretary.

19. PRACTICE AND TRIAL ENDS:

- (a) Practice by members of pennant sides in accordance with Law 13 is allowed on club greens during the pennant season provided;
 - (i) Practice on any green of a CDBA member club shall cease by 11.30 am on the day that pennants are scheduled; and
 - (ii) It is not acceptable for players to practice on their pennant allocated rinks by playing on the boundary pegs of those rinks.
- (b) Trial ends of two up and two back will be allowed from 12.30 pm .and cease by 12.55 pm. Sounded by the bell (bell to sound by Umpire). Game to commence at Umpires instruction.
- (c) A player who, on any competition day, contravenes this condition and is then allowed to play in a match will be classified as an ineligible player for the purposes of Condition 33.

20. ATTIRE:

Players shall conform to any District approved dress code.

- (a) Each club will submit for approval to the District in writing by the date specified, the team uniform to be worn by their players for pennant matches. Clubs will note that ankle and knee length socks are both acceptable attire to be worn with shorts however the ankle length socks must have the Bowls Australia logo.

In specifying the club uniform, Clubs shall also comply with the following

- (i) All players in the side will be dressed according to this club uniform , that is current club shirts and same coloured trousers and shorts.
- (b) The Controlling Body of the club, and or the umpire, where the match is played will be responsible for enforcing the dress code.
- (c) Players incorrectly attired shall be instructed to comply. Failure to comply will result in the player being placed on the Umpires Report. The Match Committee shall have the power to penalised two (2) Rink Points for each infringement. Repeat offenders will be brought before the Match Committee and dealt with according to the conditions of play and the Constitution.
- (d) The Controlling Body shall exercise discretion where there are extenuating circumstances such as a player replacing an ill player (Condition 11)
- (e) Mufti Clothing is not allowed to be worn by any player (male or female) playing a game on the same green as pennant play in accordance with Condition 17(g).

21. UMPIRES:

The host venue shall arrange National qualified Umpires of either gender to officiate. Where no national umpire is available, the club may appoint a suitable person to act.

22. SIDE MANAGER:

Each side will have a playing or non-playing Manager. The name and telephone number of such Manager will be shown on each competition result sheet.

23. DRAW FOR RINKS AND CARDS:

- (a) The draw for cards and rinks shall be carried out at the Host Club before 12:30 pm by the Side Managers. Should the visiting Side Manager not be present at 12:30 pm, then the Home Side Manager may randomly draw the allocation of rinks.
- (b) Clubs shall post the rink numbers to be used on a board visible to players.

24. TOSS:

- (a) Side Managers shall toss a coin. The winner shall determine who shall play first in accordance with Law 18.2. The decision of the Side Manager of who shall play first shall be binding on all teams in the Side Law 18.2.3.

- (b) Where a match is played on a neutral green, the side winning the toss shall be designated the home side.

25. FINALS PLAY:

- (a) At the conclusion of the divisional rounds, finals will be played as follows -.
- (i) The side with the highest points score in each division shall proceed straight to the final play off for the pennant.
 - (ii) The second and third placed sides in each division will play each other in a preliminary final for the right to play in the final;
 - (ii) All preliminary finals will be played on the Saturday after the completion of the divisional rounds commencing at 1.00pm. The two (2) host clubs will have two greens of suitable standard with lights. The Host Clubs and any alternative clubs selected will be announced prior to the commencement of the first round of the competition.
 - (iv) The finals for all divisions will be played the following Saturday at 1.00pm. The two (2) host clubs and any alternatives selected will be announced prior to the commencement of the first round of the competition.
- (b) In the event that two or more clubs have equal points after rounds play, then the order of clubs will be determined on accordance with Condition 15.
- (c) In the event of the total score being equal at the end of the scheduled number of ends for a preliminary final or final, the game shall continue in accordance with Law 45. Players shall not leave the host venue until the result is declared. Players of a side doing so in the case where extra ends are necessary in accordance with this section shall immediately forfeit the game and the opponents shall be declared the winner.
- (d) In the event of inclement weather stopping a match in progress, then it will be continued at a time and place determined by the Match Committee

26 PROMOTION AND DEMOTION OF CLUBS:

Subject to Condition 8

- (a) It is intended that promotion of finals winners and relegation of the lowest side in a Division will occur. However, due to condition 26 (b) promotion and relegation decisions will be subject to the availability of a position in divisions up and down and will be made by the Match Committee at the time of the annual competition draw. The general procedure to be used shall be Subject always to the Match Committee being authorised to place nominations from clubs in divisions to achieve a fair and balanced competition
- (1) The Pennant winner of divisions 2 to 6 or more will be promoted to the next highest division provided the club has no existing entry in that higher division
- (A) If the club already has a side in that higher division then no promotion will take place;
 - (B) Where no promotion takes place in accordance with (A), then relegation of the last placed side will be at the option of the Match Committee;

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- (2) Where the Pennant Winner of the next lowest division has been promoted, the last placed of divisions 1 to 6 or more will be relegated to the next lowest division in the competition (not the next lowest division in which the club has an entry)
- (A) If a club already has a side in that division, then that side in turn will be relegated to its next lowest division. This shuffle down will continue (if necessary) until a situation is reached where there are two sides in the lowest division;
- (B) If a further relegation then causes more than two sides in the lowest division, then unless the Match Committee can place the side in an appropriate division which takes into account the need for a balanced and fair competition and subject to compliance with condition 26 (a) (1), the club will forfeit one of its lowest division places.
- (3) Subject to the above and where possible sides will exit and enter the competition only via the lowest division.
- (b) A club shall only have one side in a division, except the lowest division where a club may have a maximum of 2 sides.

27 CLUB RESPONSIBILITIES AND ADMINISTRATION:

- (a) The home side is to complete all details on result sheets in the presence of the Manager of the visiting Club and is to include the membership number, Initials and Surname of each player.
- (b) Both Managers must sign the Pennant result sheet certifying its correctness, and provide their names and telephone numbers. The Side Manager of the Host side must post the original copy to the District Secretary and fax a copy to the Match Committee.
- (c) If the club has no fax machine, the results must be phoned to the Match Committee ASAP after the match and before 12 Noon Sunday. The caller shall provide the name of club, round number, division, overall results, rink wins and total shots gained by each side.
- (d) Weekly round results will be placed on the district web site in a form which will allow clubs to download the results. (www.cdba.org.au)
- (e) During the competition, dissemination of pennant information will be done via the district web site and it will be the clubs responsibility to have read any such information.
- (f) No points shall be awarded to either Club in respect of a match until a properly completed result sheet has been received by the Match Committee. Refusal (or continued failure) by a Club to provide the required information within the time limits may, after a warning in writing to the Club, result in the Club losing Match points for the round.
- (g) The Host Club is responsible for telephoning the results to the papers and the results must be advised to the Courier Mail/ Sunday Mail.
- (h) The Host Club will provide Master Scoreboards for each side competition played at the club. The Home Clubs name will be displayed on the left of all scoreboards.

SCORECARDS:

Except as otherwise directed, Club scorecards shall be used and scorecards for all games must be retained by Club Secretaries for a period of three weeks after the completion of the final.

29. GREEN FEES:

Players will pay their green fees at their Home, or nominated Home Club, during rounds play. Semi's & finals are to be paid at the Host Club. Amount T.B.A. (incl. afternoon tea).

30. AFTERNOON TEA:

Afternoon tea will be optional. The host club will announce at the coin toss whether there will be an interruption of play and at what time. Should there be no interruption to play then refreshment [e.g. tea or coffee and biscuits] shall be made available after the game..

31. PENNANT HAT BADGES:

- (a) The winning Club will be provided with pennant hat badges for the 12 players who played in that division's final. Badges for other players who played in at least 4 rounds in that division may be awarded upon application by the club and if paid for by the club.
- (b) A badge will be provided for a winning non-playing Team Manager provided he/she has officiated in the finals and at least 4 matches of rounds play; or paid for by the club upon application.
- (c) No player shall be eligible for more than one pennant badge in any one year.

(d) Pennant colours

Division 1 Purple	Division 2 Navy	Division 3 Red
Division 4 Green	Division 5 Gold	Division 6 Light-Blue
Division 7 Mid Brown		

32. PENNANT FLAG:

The winning sides of each division shall be presented with a pennant flag of a type and design decided by the District.

33. FORFEITS AND PENALTIES:

- (a) An infringement of the Laws of the Game, except as hereafter provided, will invoke penalties as specified in the Law Book
- (b) In the event of a Club not completing a series, the sides drawn against that Club in subsequent matches will be allotted round match points , Rink Wins and average aggregate for and against score points (as per condition 33 (c) (i)) for each match not completed

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- (c) In the event of a club forfeiting a match
- (i) The club receiving the forfeit shall be allotted Round match points plus Rink Wins and the average of the shots for and the shots against calculated by averaging the shots for and shots against gained by the winning sides of the remaining completed matches in that round in that division.
 - (ii) The side forfeiting shall be awarded no Round match points and the reverse of shots for and shots against as calculated in (i).
 - (iii) The club will be fined an amount of \$75.00 for such occurrence, to be paid within 14 days.
 - (iv) A club forfeiting for a second time will be disqualified for the remainder of the competition and shall be fined \$250.00
- (d) A club that has obtained a certification in writing from a player at the commencement of the competition and who is subsequently found to be ineligible by reason of being un-financial etc at a club will not be penalised.
- (e) Where an ineligible player is played by a club in a round and the club, in the view of the Match Committee, has not taken all reasonable steps to ensure the players eligibility and/or where a club and/or player has otherwise violated these rules-
- (i) For each occurrence the offending side will lose Round Match Points and Rink Points gained for that round and the total of shots for shall be altered by reducing its total by 15 shots and in addition the offending club/player shall be disqualified from the competition for a period determined by the Match Committee;
 - (ii) For each occurrence, the non offending side/s shall receive Round Match Points regardless of who won or lost the round but the total of shots for will be unaltered.
- (iii) For each occurrence, where the offending side has obtained no points for that round, they will have their total points reduced by 2 points for each occasion of the offence (even if such action will result in them having negative points);
- (iv) For each second or subsequent offence, the player in addition to a period of disqualification from the competition shall be fined \$25.00

A player who becomes ineligible to play for any other reason and who does not inform his nominating club will be disqualified from further participation in all or part of the competition and in addition may at the option of the district, be charged under the rules of the district and suffer such other penalties as the district may determine.

Notwithstanding condition 33 (d) when an ineligible player is played by a club in a preliminary final or final, that club will be disqualified.

34. PROCEDURE TO HANDLE COMPLAINTS AND APPEALS

(a) General

This procedure applies only to infringements of the Men s Pennant Competition Conditions of Play . This procedure has been set up to ensure that complaints are resolved before the next round of the competition. General discipline and other matters outside the scope of the Conditions of Play are handled in accordance with the Constitution.

(b) **How made**

A complaint about an infringement of the pennant Conditions of Play, may be lodged by a written report/s from Team Managers (notation on Result Sheet) or in writing by a District official or club (issued under the signature of the Club Secretary) against a participant in this competition.

Complaints (stating the infringement) will be lodged in writing with the District Secretary no later than 5.00pm on the day following the match (i.e. Sunday).

(c) **Who shall handle complaint**

Upon receipt of a complaint the District Secretary shall

(a) Advise the player and his/or club of the details of the complaint and advise that a written submission and/or a personal appearance may be made at the Match Committee Hearing (see also sub clause (f)).

(d) **Provide the Match Committee Chairman with full details.**

The complaint/s will be investigated by the Match Committee who shall meet at 7.00pm on the Tuesday following the pennant match.

If a penalty is awarded, the club/player will be advised at the conclusion of deliberations that night, if they are in attendance. In any case the player and his club or the club will be advised no later than 12 noon the next day. (Wednesday)

(e) **Right of appeal**

Players/Clubs will have the right of appeal. Advice of intention to appeal (against the Match Committee decision or penalty) together with any written submissions shall be lodged with the District Secretary no later than 12 noon on the Thursday following the complaint decision by the Match Committee.

The appeal hearing will be held Thursday night at a venue to be advised commencing at 7.00pm.

The decision of the Appeal Tribunal will be given at the conclusion of submissions (if any) and the result will be confirmed by communication with the player/club by 12 noon Friday. The decision of the Appeal Tribunal shall be final.

(f) **Appeal Tribunal**

The Appeal Tribunal shall be appointed by the President of the District Association in accordance with Section 35 of the CDBA Constitution and shall comprise of three persons from the Management Committee of the CDBA who shall hear the complaint and make a determination.

(g) **Representation**

In respect of the Match Committee hearing and / or the Appeal Tribunal:-

- (i) A person or club subject of a complaint shall have the right to present in writing or in person an answer to the complaint.
- (ii) A person or club subject of a complaint shall have the right to attend scheduled hearings and to call evidence and witnesses.
- (iii) The person/club subject of a complaint shall not be entitled to be represented by or have a solicitor, barrister or other agent attend any hearing.
- (iv) A Junior person subject of a complaint shall be accompanied by a parent / guardian.

District Match Committee

May 17, 2009